

BILL NO. S-73-11-06

SPECIAL ORDINANCE NO. S- 123-73

AN ORDINANCE approving a certain bid document with AUDIO-VISUAL, INC. for the purchase of television recording and playback equipment for the Office of Emergency Services.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF
FORT WAYNE, INDIANA:

SECTION 1. A certain bid document ref. no. 547 dated October 2, 1973, between the City of Fort Wayne, by and through its Mayor and the Office of Emergency Services and AUDIO-VISUAL, INC., for:

Television Equipment consisting of
Battery operated camera and recorder
Tape editor
Studio Quality recorder and playback unit
12" monitor for viewing and off the air recording
accessories for all of the above

resulting in a total of \$4,865.00, as more specifically set forth in said bid document ref. no. 547 and Purchase Order No.

which are on file in the office of the Department of Purchasing, and are by reference incorporated herein and made a part hereof, is hereby in all things ratified, confirmed and approved.

SECTION 2. This Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

William T. Hinga
Councilman

APPROVED AS TO FORM
AND LEGALITY.

Robert B. Am
CITY CLERK

Read the first time in full and on motion by Hunga, seconded by Stier, and duly adopted, read the second time by title and referred to the Committee on Zoning (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on _____, the _____ day of _____, 197_____, at _____ o'clock P.M., E.S.T.

Date: Nov. 13-1974

Charles W. Westerman
CITY CLERK

Read the third time in full and on motion by Hunga, seconded by Talarico, and duly adopted, placed on its passage. Passed (LOST) by the following vote:

	AYES <u>9</u>	NAYS <u>0</u>	ABSTAINED _____	ABSENT _____	to-wit:
BURNS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
HINGA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
KRAUS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
MOSES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
NUCKOLS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
SCHMIDT, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
SCHMIDT, V.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
STIER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
TALARICO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

DATE: 11-27-73

Charles W. Westerman
CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (Zoning Map) (General) (Annexation) (Special) (Appropriation) Ordinance (Resolution) No. 8-123-73 on the 27th day of November, 1973.

ATTEST: (SEAL)

Charles W. Westerman
CITY CLERK

W. J. C. Moore Jr.
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 28th day of November, 1973, at the hour of 10:00 o'clock A M., E.S.T.

Charles W. Westerman
CITY CLERK

Approved and signed by me this 28th day of November, 1973, at the hour of 2:00 o'clock P M., E.S.T.

Lawrence H. Reed
MAYOR

Bill No. S-73-11-06

REPORT OF THE COMMITTEE ON FINANCE

We, your Committee on Finance to whom was referred an Ordinance
approving a certain bid document with AUDIO-VISUAL, INC.
for the purchase of television recording and playback equipment
for the Office of Emergency Services.

have had said Ordinance under Consideration and beg leave to report back to the Common
Council that said Ordinance Do PASS.

William T. Hinga - Chairman

John Nuckols - Vice-Chairman

James S. Stier

Samuel J. Talarico

Paul M. Burns

Concurred in
MADE A MATTER OF RECORD

DATE 1/27/73 CHARLES W. WESTERMAN, CITY CLERK

TABULATION OF BIDS

BID REF. 547
CLOSING DATE 10/16/73
Office EmergencyTelevision
Equipment
Total

Audio-Visual

*afu. o.k.
Bond**\$4,865.00*

Motorola Comm.

No Bid

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES

Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Page 1 of 6Ref. No. 547Date October 2, 1973

Date wanted _____

As Soon As Possible

Fund _____
Appropriation No. 74-7-726

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.*

(Telephone 423-7037)

*Fill all replies and correspondence, etc. to Attn. of _____

A.T. Demetroff

DEPARTMENT OF PURCHASES

Room 950, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division _____ Office of Emergency Services
 _____ Rm. 950 City-County Building
 Address _____ One Main St., Ft. Wayne, Ind 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing _____ Tuesday, October 16, 1973 at 10:00 A.M.

Time of Bids _____

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 24608. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		Television Equipment, as per specifications enclosed.		

Bid Bond required ☐ NO ☐ YES 5% of Bid _____ Performance Bond ☐ NO ☐ YES _____
 See instruction item No. 13 on reverse side hereof.

Terms _____ % cash discount if paid within _____ days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

I, in compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within _____ days from receipt of order.

IMPORTANT ☒

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

André V. Virel, Specialist
 Name of Company _____
 For _____ Title _____
 Address 4375 3 1/2 Northrup St
Fort Wayne, Indiana 46802

GENERAL CONDITIONS, INSTRUCTIONS TO BIDDERS AND INFORMATION FOR BIDDERS

1. **Special Conditions:** Special conditions included in the Bid Document shall take precedence over any provisions stipulated hereunder.
2. **Applicable Laws:** The Revised statutes of the State of Indiana, and all City ordinances insofar as they apply to the laws of competitive bidding, contracts, and purchases, are made a part hereof.
3. **Workman's Compensation:** Insofar as Workmen's Compensation Act is concerned, the bidder or contractor agrees to furnish an official certificate from the Industrial Board of Indiana, showing that he is in compliance with such law, whenever such certificates are required in the Bid Document.
4. **Infringements and Indemnifications:** The bidder, if awarded an order or contract, agrees to protect, defend, and save the City harmless against any demand for payment for the use of any patented material, process, article, or device that may enter into the manufacture, construction, or form a part of the work covered by either order or contract and be further agrees to indemnify and save the City harmless from suits or actions of every nature and description brought against it, for or on account of any injuries or damages received or sustained by a party or parties, by or from any of the acts of the contractor, his servants, or agents.

To this extent the bidder or contractor agrees to furnish adequate Public Liability and Property Damage Insurance, the amount of which will be determined by the City whenever such insurance is deemed necessary. When so required the types and amounts of insurance to be provided is set forth in the Bid Document.
5. **Pricing:** Prices should be stated in units of quantity specified in the Bid Document. In case of discrepancy in computing the amount of the bid the unit prices quoted will govern.
6. **Delivery:** Quotations should include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder prices quoted will be considered as being based on delivery to the destination designated in the Bid Document and to include all delivery and packing charges.
7. **Specifications:** Unless otherwise stated by the bidder the proposal will be considered as being in strict accordance with the specifications outlined in the Bid Document.

References to a particular trade name, manufacturer's catalog or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of the City. They should not be construed as excluding proposals on other types of materials, equipment and supplies. However the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless a departure or substitution is clearly noted and described in the proposal.
8. **Samples:** Samples, when requested, must be furnished free of expense to the City and if not destroyed, will upon request be returned at the bidder's expense.
9. **Cash Discount:** Time in connection with cash discount offered, will be computed from date of delivery and acceptance at final destination or from date properly executed claim voucher is received, if the latter date is later than the date of delivery and acceptance.
10. **Taxes:** The City is generally exempt from Federal Excise and Indiana State Sales Tax. Quotations must be separated to show the amount to be added for taxes of any kind if applicable. Prices should not include tax. The City will pay such taxes as are applicable to this purchase. Exemption forms will be furnished wherever necessary. Taxes wherever indicated and which are applicable to this purchase, will not be subject to any trade or cash discounts.
11. **Bid Informalities and Rejections:** The City reserves the right to waive informalities not inconsistent with law or to reject any or all bids.
12. **Awards:** Unless otherwise specified in the Bid Document the City reserves the right to accept any item in the bid. Unless otherwise stated in the Bid Document bidders may submit proposals on any item or group of items, provided however that the unit prices are shown as requested.
13. **Payments:** Partial payments may be made upon presentation of properly executed claim voucher unless otherwise stated in the Bid Document. The final payment will be made by the City when the materials, supplies or equipment has been fully delivered and accepted or the work completed to the full satisfaction of the City.
14. **Bidder's Signature:** Each proposal form must be signed by the bidder with his usual signature. All signatures should be in full. Bids by partnership should include the names of the partners composing the partnership and must be signed by one or more of the partners in the following manner: "John Jones and James Smith, d.b.a., Smith-Jones Company, by John Jones, a partner".

Bids by corporations must be signed with the names of the corporation, followed by the signature and designation of the president, vice-president, or person authorized to bind it in the matter.
15. **The successful bidder, or contractor, agrees that he will comply with Indiana Acta 1961, chapter 208, section 10, being Burns Indiana Statute 40-2318-1964 supplement requiring such bidder, contractor, or his subcontractor not to discriminate with respect to hiring, tenure, terms, conditions, or privileges of employment because of race, color religion, national origin or ancestry.**
16. **Unless otherwise specifically indicated under the individual listing in the legal advertisement or invitation to bid, all bids shall be subject to the following.**
 - a) A Bid bond, deposit of cash, certified check or Bank Cashiers Check, in the amount specified, drawn on a solvent bank payable to the City of Fort Wayne or to the contracting division thereof.
 - b) The successful bidder will be required to furnish a bond or Certified Check on a solvent bank, payable to the City of Fort Wayne or to the contracting division thereof, in the amount specified in the notice of bids wanted or the invitation to bid, as a guarantee for the faithful performance thereof.
17. **Submission and Receipt of Bids.**
 - a) Proposals, to receive consideration, must be received prior to the specified time of closing as designated in the invitation.
 - b) Bidders must use the Bid Document proposal form furnished by the City as none other will be accepted. Proposal forms must be returned intact. Removal of any part thereof may invalidate the bid.
 - c) Bidders are requested to use the Bid Envelope if furnished by the City, or other similarly identified envelope to assure proper handling. Envelopes should be sealed when submitted with information on the face of the Bid Envelope to identify the bid, e.g., Bid Reference number and date of closing and City Agency involved.
 - d) Separate proposals must be submitted on each reference number.
 - e) Proposals having any erasures or corrections thereon may be rejected unless explained or noted over the signature of the bidder.

Accepted 10 as follows:

Accepted 10 as follows:

Accepted 10 as follows:

Accepted 10 as follows:

SPECIFICATIONS
TELEVISION EQUIPMENT

Model numbers used are those of the Sony Corporation and are to be used for reference only. Equipment quoted must be equal in specifications to that listed.

<u>ITEM</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>MODEL</u>	
1	1	Tape Color Recorder-Playback	AV-8600	\$ 769.00
2	1	Tape Recorder-Playback, Editor	AV-3650	\$ 1,119.00
3	1	Portable Recorder & Camera System	AV-3400	\$ 1,569.00
4	1	Color Monitor/Receiver	CUM-1225	\$ 529.00
5	1	Microphone	F-98	\$ 13.00
6	2	RF Adapters	RFU-53FW	\$ 53.00
7	1	Color RF Adapters	RFU-103FW	\$ 53.00
8	1	Long Life Battery Pack	BP-30	\$ 116.00
9	1	Video-Audio Extension Cable	CCJ-10	\$ 63.00
10	1	Carrying Case	LC-2400	\$ 63.00
11	1	Recorder Adapter for Item #2	CMA-2	\$ 106.00
12	1	Monopod	VCT-1	\$ 10.00
13	1	Tripod	VCT-20A	\$ 43.00
14	1	Car Battery Adapter	DCC-2400	\$ 18.00
15	1	Microphone Extension Cable	EC-10M	\$ 5.00
16	12	30 Minute Tapes	V-20H	\$ 168.00
17	6	60 Minute Tapes	V-60H	\$ 168.00

The above prices are delivered with a minimum of four hours training on its operation and applications. We also have an excellent service department with factory-trained men and complete parts supply. In the event of a breakdown and within a reasonable time, we will provide loaners until your unit can be repaired.

Total: \$4,865.00

Prices should remain firm until balance of 1973. Award to be based on price, local service, demonstration of equipment, capability of bidder to provide loaners in case of service problems, and delivery.

NON-COLLUSION AFFIDAVIT

STATE OF INDIANA, }
Allen COUNTY } SS:

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale or contract.

Margaret Elbrecht
Margaret Elbrecht
Bidder or Agent

For AUDIO VISUAL SPECIALISTS CORP.
Firm or Corporation

Subscribed and sworn to before me this 15th day of October, 1973
My Commission Expires _____

9-18-77

Isma Topz

REQUEST FOR PUBLICATION

News Sentinel	X
Journal Gazette	X
Other	

DATE October 2, 1973

Kindly publish the following advertisement on the dates as shown and issue invoice to *

* Department Office of Emergency Services
Rm. 950 City-County Bldg.
Address One Main St., Ft. Wayne, Ind. 46802

Department of Purchases
City of Fort Wayne
By A. T. Demetroff

BIDS WANTED - REFERENCE NO. 547

Sealed Proposals will be received by the City of Fort Wayne at the Office of Department of Purchases, Number One Main Street, Room 470, Fort Wayne, Indiana, until 10:00 A.M., Tuesday, October 16, 1973 for the following items:

Television Equipment

Bid Forms, specifications, etc., may be obtained upon application at the office and address given above.

A Bid Bond or Certified Check in the amount of \$ 5% of Bid must be submitted with the bid.

Department of Purchases
City of Fort Wayne
By A.T. Demetroff
Director of Purchases

INSERT 1st RUN

REPEAT 2nd RUN

Type of Advertising Required

October 4, 1973

October 11, 1973

LEGAL NOTICE

X



THE CITY OF FORT WAYNE

office of the fire chief

November 13, 1973

Common Council of the City of Fort Wayne
City County Building
Fort Wayne, Indiana

Dear Council Members:

Regarding the ordinance due for submission to the Council Meeting November 13, 1973, specifically, concerning the purchase of video equipment for the office of Civil Defense (Ordinance No: S73-11-06.

Inasmuch as this equipment is to be used primarily in the area of the Fire Department training, and due to the fact that the Van Orman Hotel Building is immediately available to the Fire Department for a period not to exceed two and one half weeks, and that the Fire Department during that time will be holding training sessions within the building, actually setting small fires within the structure to further and more meaningfully train our firefighters in combatting situations in high-rise buildings and the information gained from such an exercise, will be advantageous to the Fire Department for many years to come. The need exists to document this training exercise. It is, so to speak, a once in a lifetime opportunity.

Due to the above facts I ask that prior approval be given to this ordinance so that the video equipment needed can be obtained from the audio-visual firm who are reluctant to make any type of a loan for this purpose due to their concern about our taking it into an actual fire situation. We feel confident that no damage will ensue, however their reluctance stands.

Your cooperation on this matter will be greatly appreciated.

Thank you,

Thomas A. Heckman

Thomas A. Heckman, Chief
Fort Wayne Fire Department

TAH:jd

APPROVED:

William T. Higo

James S. Hite

D. Schmitt

Eugene K. Kaut

Paul C. Burns

Vivian J. Schmidt

John J. Hite

Samuel J. Talarico

W. H. Hite

MEMBERS OF THE COMMON COUNCIL

DIGEST SHEETTITLE OF ORDINANCE Purchase of Television Equipment *A-73-11-06*DEPARTMENT REQUESTING ORDINANCE Office of Emergency ServicesSYNOPSIS OF ORDINANCE Purchase of television recording and playback equipment from Audio-Visual, Inc. The equipment consists of:

1. Battery operated camera and recorder
2. Tape editor
3. Studio quality recorder and playback unit
4. 12" monitor for viewing and off the air recording
5. Accessories for all of the above

EFFECT OF PASSAGE Will enable the City to increase dramatically the level of training for Fire Department, Fire & Police Reserves and interface training with other outside public safety agencies. Will also be used for Emergency Medical Services training.

EFFECT OF NON-PASSAGE Will not be able to save man-hours of time and have level of training needed.

MONEY INVOLVED (Direct Costs, Expenditures, Savings) \$4865.00

ASSIGNED TO COMMITTEE (J.N.) *Pat W...*